85-01441

25 JAN 1985

45 - 8

MEMORANDUM FOR: Deputy Director for Operations

FROM: Deputy Director of Central Intelligence

SUBJECT: Configuration Management

REFERENCE: Memo for DDCI frm DDA, dtd 18 Dec. 84, Same
                 Subject

    1.   The referenced memorandum (Attachment A) contains a
proposal to place the Headquarters facility under a form of
configuration management. This proposal has been approved and
I have directed that it be implemented in accordance with the
proposal and its attached draft Headquarters Regulation.
Accordingly, you are hereby appointed a member of the
Headquarters Management Group (HMG).

    2.   Attachment B is a copy of the Configuration Management
Plan. This plan provides a detailed outline of the scope of
the program, as well as the functions and responsibilities of
the HMG. The Executive Committee will be briefed on the
details of the program at the first opportunity.

    3.   Successful implementation of a program of this nature
will not occur overnight and will require cooperation and
education. However, there are a variety of critical issues
affecting the facility, its current and future support systems,
as well as space allocation which must be resolved. The
discipline imposed by configuration management will support the
coordinated resolution of these issues. I look to the HMG to
play a central role in this process.

                                        /S/ John N. McMahon

                                        John N. McMahon

Attachments:
    A. Reference
    B. Configuration Management Plan

OL-10006-85

STAT

OL/HOME/O&MB [   ]   (9 Jan 85)
Distribution:
  Orig - Addressee (w/att)
     2 - ER (wo/att)
     1 - DDCI (wo/att)
     2 - DDA (wo/att)
     1 - DL (wo/att)
     1 - OL Reader (wo/att)
     1 - OL Official (wo/att)
     1 - C/HOME/OL (wo/att)
     1 - OL/HOME/O&MB Chrono (wo/att)

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Configuration Management

FROM:		EXTENSION	NO.		STAT
C/O&MB/HOME/OL 1J45 Hqs.			DATE	9 January 1985	STAT

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)	
	RECEIVED	FORWARDED			
1. C/HOME/OL 3E14 Hqs.					
2.					
3. DL			Seen		STAT
4.					
5. DDA 7D18 Hqs.	1-17-85			6 ÷ 9 I think it is necessary that we formalize this since I doubt that other DDs will want to take the time to serve. With the new building on the horizon and GSA and of this building we should try to bring them under configuration control. We in DA can't do it by ourselves.	
6. EXDIR					
7. ER 7E12 Hqs.					
8.					
9. DDCI 7E12 Hqs.					
10.					
11.					
12.					
13.					
14.					
15.					

FORM 610 USE PREVIOUS EDITIONS
1-79

STAT

17 JAN 1985